

**Rowe School Committee**  
**Meeting Minutes**  
**August 12, 2008**

**1. Call to Order:**

Maggie Rice called the meeting to order at 6:35pm. Michael Buoniconti, Bob Clancy, Laurie Laffond, Joanne Blier, Rebecca Richardson and Maggie Rice were present. Lisa Danek Burke arrived late.

**2. Audience of Citizens:**

None

**3. Approval of Minutes:**

A motion was made by Rebecca Richardson and seconded by Maggie Rice to accept the June 10, 2008 meeting minutes as read. Unanimous yes vote.

**5. Correspondence:**

- A. July 1, 2008 letter from Commissioner Mitchell D. Chester, Ed.D. to Superintendent Buoniconti re: permission to tuition students in grades 7-12 to Mohawk. (See Appendix A).
- B. Letter from the Town of Rowe re: Carryover of Special Project Accounts -Capital Improvement Account. This account will be carried over to FY09. (See Appendix B)
- C. Letter from the Town of Rowe re: Capital Improvement Committee asking to assign a member from the school to the committee. Bob will follow up for the next meeting. (See Appendix C).

**6. Unfinished Business:**

- A. Outdoor Classroom – Making progress. Due to the rainy weather Al Baker fell behind but hopefully will be done by the beginning of the school year.
- B. Security System – The grant was approved. Bob has been in touch with Citizen's Security and they will begin work with in the next couple of weeks and hopefully will be installed by the beginning of the school year.

**7. Report of the Chairperson:**

- A. Will be going into executive session at the end of this meeting.

**8. Report of the Superintendent:**

- A. School Improvement Plan 2008-2009 – Bob went over the draft as read with the addition of Alignment with District Educational Goals. A few adjustments will be made. Goal #3 and Table of Contents. (See Appendix D)
- B. District Improvement Plan Process – Discussed with Michael Buoniconti.
- C. Summer Summit – (See Appendix E)
- D. Summer Executive Institute -

**9. Financial Information:**

- A. FY2008 End of Year Financial Statement – (See Appendix F)
- B. F2009 Local Aid Estimates –FY09 Conference Committee – (See Appendix G)
- C. FY2009 Local Aid Estimated Receipts – Final State Budget. (See Appendix H)
- D. ESE Budget – Update on State Aid Programs. (See Appendix I)
- E. MIIA Loss Control Grant Update – The grant was approved for the Security System. (See above under Unfinished Business #B).

**10. Report of the Principal:**

- A. Principal Report - (See Appendix J)
- B. Calendar of Events (See Appendix K)
- C. Discussed the Washington DC trip. A letter will go home to all 5<sup>th</sup> & 6<sup>th</sup> grade parents for their child's social security numbers for the trip. It was decided that two female (parent) chaperones will be needed. Bob has made a recommendation to stay at the Clarion in College Park, Maryland.

**11. Action Items:**

- A. Rescind June vote to adopt "Plan A" 2008-2009 School Year Calendar and revote to adopt "Plan B" 2008-2009 School Year Calendar - A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to rescind the June vote to adopt "Plan A" of the 2008-2009 school year calendar and to vote at this to adopt "Plan B" of the 2008-2009 school calendar dated 4/26/08. Unanimous yes vote. (See Appendix L)
- B. Vote to appoint Attendance Officer for 2008-2009 School Year - A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to appoint Gail May at the Attendance Officer for the 2008-2009 School Year. Unanimous yes vote. (See Appendix M)
- C. Vote to appoint School Physician for 2008-2009 School Year – A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to appoint Dr. Robert Miller as the School Physician for the 2008-2009 School Year. Unanimous yes vote. (See Appendix M)
- D. Vote to accept Income Eligibility Guidelines – A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to vote to accept the Income Eligibility Guidelines as presented by the State of Massachusetts. Unanimous yes vote. (See Appendix N)
- E. Vote to approve sale and/or disposal of surplus vehicles and buildings – A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to vote to approve the sale and/or disposal of surplus vehicles and buildings as outlined by the list of 6 items titles surplus items. Unanimous yes vote. (See Appendix O)
- F. Vote to accept Revisions to Student Transportation Policy – A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to vote to accept the Revisions to the Student Transportation Policy. Unanimous yes vote. (See Appendix P)

**12. Subcommittee Reports:**

- A. Policy Subcommittee – None
- B. Transportation Subcommittee – None
- C. Negotiations Subcommittee – Will go into Executive Session to discuss Superintendent Evaluation.

**13. Handouts:**

- A. 2008-2009 Meeting Calendar – (See Appendix Q)
- B. Duplicator Paper Bid Information Sheet - Baker Office Supply won the bid for Mohawk. (See Appendix R)

**14. Executive Session:**

- A. A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to go into Executive Session for the purpose of discussing collective bargaining or contract negotiations with nonunion personnel. Lisa Danek Burke – yes; Maggie Rice – yes; Rebecca Richardson –yes. Came out of Executive Sessions at 8:25pm for the purpose of adjournment.  
Unanimous yes vote.

**15. Adjournment:**

- A. A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to adjourn the meeting at 8:25pm. Unanimous yes vote.

Respectfully submitted,  
Laurie Laffond

Approved:

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Margaret Rice, Chairman

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Lisa Danek Burke

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Rebecca Richardson